

MINUTES OF EXECUTIVE COMMITTEE (EC) MEETING: 20 DEC 19

1. An EC Meeting was held at 5.00 PM on 20 Dec 19 in the Dining Hall, Amateur Dramatic Club, Shimla. The meeting was chaired by Lt Gen PC Thimmaya, PVSM, VSM, GOC-in-C ARTRAC and President Shimla Amateur Dramatic Club. The following members attended the meeting:-

- (a) Lt Gen Atulya Solankey, SM - Executive President.
- (b) Maj Gen Rajinder Dewan, VSM - New Member.
- (c) Brig Gaurav Sharma - Chairperson
Entertainment
Sub-Committee.
- (d) Mr Yatish Sud - Chairperson
Bar & Catering
Sub-Committee.
- (e) Mr RL Jain - Chairperson
Cards Sub-Committee.
- (f) Mr Umesh Akre - Chairperson
Tambola Sub-Committee.
- (g) Mr Girish Minocha - Chairperson
Dramatics Sub-Committee.
- (h) Col Amit Tyagi - Officiating Hony Secy.
- (j) Col DKR Gautam - Member Property &
Renovation Sub- Committee.
- (k) Col Amit Bedi - Member Finance
Sub- Committee.
- (l) Mr Arjun Lal - Member Legal
Sub- Committee.

2. The quorum being complete, Col Amit Tyagi, Officiating Honorary Secretary requested permission to commence the proceedings.

Update on Previous EC Meet held on 31 Oct 2019

3. An update on points pertaining to the previous EC Meet was given by Col Amit Tyagi, Officiating Honorary Secretary as under:-

<u>Ser No</u>	<u>Point</u>	<u>Update</u>
(a)	No use of plastic water bottles	Implemented
(b)	DVDs of Member's Play to be gifted to the cast	One DVD of English Play & two DVDs of Hindi Play have been prepared and

		are under distribution to the cast
(c)	Heating Arrangements in ADC	Six convection heaters will be installed by 24 Dec

Agenda Point I: Co-opting Maj Gen Rajinder Dewan, VSM, MGGS (REDFOR) as an EC Member & Executive Vice President

4. The Agenda Point was proposed to be passed by Mr Umesh Akre, Chairperson Tambola, Sub-Committee and seconded by Mr RL Jain, Chairperson, Card Sub-Committee.

Agenda Point II: Financial Update By Col DKR Gautam

5. An update on issues pertaining to the Financial Health of the Club was given by Col DKR Gautam. It was informed that the directions were approved by the President. The issues put across were as follows:-

<u>Ser No</u>	<u>Directions</u>	<u>Update</u>
(a)	Mutual Funds worth Rs 25.00 Lakhs to be liquidated and re invested in Group Gratuity Scheme with LIC	Maturity Amount of Rs 26,50,332.20/- received from Mutual Funds and Rs 26,50,000/- invested with LIC Group Gratuity Scheme @ 7.96% on 25 Nov 19
(b)	<u>FDs with Yes Bank</u> (i) <u>Ph I</u> : FD No 009140400016515- Rs 12.00 Lakhs maturing on 02 May 2021 to be closed. Amount reinvested in SBI for 1 year	Maturity amount Rs 13,23,362/- received from YES Bank and Rs 13.5 Lakhs invested in SBI @ 6.25 % Qtrly on 18 Nov 19
	(ii) <u>Ph II</u> FD No 009140400020393- Rs 32.00 Lakhs FD No 009140400020383- Rs 8.00 Lakhs FD No 009140400017547- Rs 16.00 Lakhs	Documents forwarded to YES Bank on 16 Dec 19
	(iii) <u>Ph III</u> FD No 009140400017557 – Rs 10.00 Lakhs (12.01.20) FD No 009140400001304 – Rs 10.00 Lakhs (16.03.20) FD No 009140400017650 – Rs 10.00 Lakhs (29.01.20) FD No 009140400018509 – Rs 16.15 Lakhs (24.04.20)	To be encashed on Maturity
(c)	Status Quo to be maintained wrt FDs with ICICI Bank	Auto FD of Rs 1,11,40,000/- @ 6.45 % executed

(d)	Cash Account with SBI & YES Bank to be closed	SBI. Not closed due to the requirement of credit of FD interest. Yes Bank. To be closed in Apr 20
(e)	ICICI Bank Auto FD limit to be changed from Rs 3.0 lakhs to min amount acceptable	Present Auto FD limit is Rs 5.0 Lakhs for bal customers however, bank has agreed to retain Rs 3.0 lakhs limit for the Club
(f)	<u>Staff Security and Welfare Fund.</u> Auto FD Facility for full amount (Rs 5,02,427/-)	Linked FD worth Rs 5,00,000/- executed in ICICI Bank on 26 Nov @ 6.45%

6. A point was raised by Mr Umesh Akre, Chairperson Tambola Sub-Committee and Mr Yatish Sud, Chairperson Bar and Catering Sub-Committee suggesting that the current account at Yes Bank should be retained and the overdawal facility available on the current account should be utilised to cater for financial requirements of the Club. The President directed that the same be analysed with regards to the current account at ICICI Bank to ensure optimum utilisation of club funds and in this regard, feedback from the club employees should also be considered.

Agenda Point III: Update on Memorandum of Association(MoA) & Bye Laws

7. Col Amit Tyagi, Officiating Honorary Secretary, informed the Committee that a Board Of Officers headed by Brig BP Singh carried out an initial study of the draft MoA & Bye Laws and recommended adoption and changes in the same. Thereafter, the draft MoA & Bye Laws were forwarded to the Special Committee for finalisation as under:-

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|-----------------------------------|----------------------|
| (a) Mr RL Sood | - Presiding Officer. |
| (b) Brig Pawan Bajaj | - Member. |
| (c) Capt Amit Kashyap (Retd), IAS | - Member. |
| (d) Mr Arjun Lal | - Member. |

8. Col Amit Tyagi, Officiating Hony Secretary also informed the Committee about the future timeline for action as follows:-

<u>Ser No</u>	<u>Time Line</u>	<u>Action</u>
(a)	01 Dec – 31 Dec 19	Interaction within Special Committee to finalise Draft MoA & Bye Laws
(b)	01 Jan – 15 Jan 20	Production of Final Draft and perusal by EC
(c)	15 Jan – 15 Feb 20	Provision of draft of MoA and Bye Laws to ADC Members for seeking comments
(d)	16 Feb - 28 Feb 20	Incorporation of justified comments and dscn in EC
(e)	Mar/ Apr 20	Passing of MoA & Bye Laws by AGM
(f)	Apr 20	Regularisation with the HP Govt

9. Mr Arjun Lal , Member of Legal Sub-Committee informed the Committee that the vetting of the draft of revised MoA & Bye Laws is almost complete & the same alongwith recommended amendments will be forwarded to the Club by first week of Jan 20.

Agenda Point IV: Reciprocal Membership with Gymkhana Club, New Delhi

10. Col Amit Tyagi, Honorary Secretary informed the Committee that the Club had approached Gymkhana Club, Delhi on 23 Nov 19 about reciprocal arrangement. However, Gymkhana Club vide their mail dated 18 Dec 19 has expressed regret as it has reached the limit of reciprocal membership permitted as per its Bye Laws.

11. The President directed that further correspondence on the subject will be initiated after due deliberations.

Agenda Point V: Forthcoming Events

12. Brig Gaurav Sharma, Chairperson Entertainment Sub- Committee informed the Committee about the conduct of forthcoming events in the Club i.e. Christmas and New Year's Eve Celebrations.

13. The President directed the Chairperson Entertainment Sub-Committee to discuss the New Year's Eve programme in detail along with finances and catering & bar before promulgation to the members.

Agenda Point VI: Points from the Members of EC for the forthcoming AGM

14. Only one point was raised as under:-

<u>Point</u>	<u>Decision</u>
Mr Yatish Sud, Chairperson Bar & Catering Sub-Committee highlighted that a octogenarian member of 95 years age has requested the club management to waive off the cover charges as he is unable to utilise club facilities owing to poor health.	The President directed that such cases of cover charges waiver be dealt on merit.

15. On the recommendations of Mr Umesh Akre, Chairperson Tambola, Sub-Committee and Mr Yatish Sud, Chairperson Bar & Catering Sub-Committee, the President directed that the AGM will be conducted in the last week of Mar 20 and points from the members must be received by 01 Mar 20.

Closing Remarks By the President

16. The President welcomed the new Executive Vice President on behalf of all members. He complimented the Dramatics Sub-Committee for a memorable Member's Play while urging the Cards and Tambola Sub-Committees to follow suit. The President also expressed his happiness and satisfaction on the financial health of the Club. Keeping in mind the future financial health of the Club, the President informed that decision about the nomination of new members in all categories i.e. Category 'A' to 'D' as also Honorary will be intimated by him in the near future. On being informed about the positive response received from the members regarding the new Coffee (Ain Mane brand) from Coorg being served in the Club on trial basis, the President directed that the same be procured for the club and the new coffee should be sold at reasonable rates to the members after due deliberations. He advised the honorary secretary to explore the possibility about sending a coffee machine operator to the Ain Mane Coffee office for suitable training if required.

Vote of Thanks

17. A Vote of Thanks to the Chair was proposed by Mr Umesh Akre, Chairperson Tambola, Sub-Committee and seconded by Mr Girish Minocha, Chairperson Dramatics Sub-Committee.

18. There being no other points from the EC members, the EC Meeting was declared as closed

Sd/xx
(Amit Tyagi)
Col
Officiating Honorary Secretary

30 Dec 19